

WISE Academy
Student and Parent Handbook
2017 - 2018



In The Name of Allah, Most Gracious, Most Merciful

Welcome to WISE Academy! As your child embarks upon a new school year, we pray that your child finds the joy and peace in the culture of our school.

The success of your child will depend to a great extent upon the degree of understanding and cooperation, which exists between the home and the school. This handbook has been prepared for better understanding and familiarity of the practices and policies of the school as well as the philosophy and goals. Thereby it is a guide to assist you in preparing your child this year.

The primary objective of any school system is to provide the best possible education for its students. In order to accomplish this objective, it becomes necessary to establish certain rules and regulations that must be adhered to, equally among all, in order to maintain a high level of efficiency. Please inform your child of the school's rules and regulations, and explain the importance of following them.

In addition, as you will look to us to be good role models to your child at school, it is equally important that your child gets reinforcement of religion at home. This will make the transition from an Islamic school to an Islamic home a happy one, and will strengthen our teachings so that they are effective in preparing him/her to live a life as a Muslim.

While WISE aims to be superior in intellectual vitality, we also promise so much more. We are creating an educational institute, which promotes high moral standards of Islam, motivates students from diverse backgrounds to achieve intellectual, spiritual, and physical excellence and to develop a conscious appreciation for Divine blessings while being empowered with tools necessary to serve their community.

As you can see, a working partnership between the family and the school is essential. The school needs your full support for its educational programs to reach their full potential. If you have questions or concerns, we ask you to contact your child's teacher regarding classroom matters and the school office regarding school policies.

Thank you in advance for your cooperation.

Sincerely,

WISE Administration

SCHOOL PHILOSOPHY AND GOALS

MISSION STATEMENT

WISE Academy aims to provide education to all students based on high academic standards and to facilitate their achievement of cognitive, developmental and spiritual needs through scholastic excellence.

VISION

Honoring God, Rising to Excellence

WISE Academy is an independent college preparatory school that provides its students a superior, challenging and holistic education in a high moral setting. We cater to students from diverse backgrounds and motivate them to achieve intellectual, spiritual, and physical excellence with a conscious appreciation for Divine blessings. We instill in students a dignified lifestyle reflecting the best academic standards and ethical demeanor to achieve personal success and to represent their families and communities as effective and confident leaders.

WISE Academy is committed to the education of the whole child and to instill in each of its students the principles of submission to the Divine as the essential element in achieving human excellence.

The goal is to preserve the Muslim character and to develop spirituality, self-worth, self-discipline, self-actualization, independence, ethical and moral values, love of learning, acquiring knowledge and service.

WISE Academy is dedicated to providing children with a learning environment of the highest caliber. Academic excellence is stressed within an Islamic atmosphere. The educational program aims to meet not only the physical, emotional and educational needs of our children, but their spiritual needs as well. The further objective of the school is to provide bilingual education for effective understanding of Islamic sources in the Arabic Language.

WISE Academy does not discriminate on the basis of race, color, sex, religion, national or ethnic origin in the administration of its educational policy, admission of students, personnel policy, or in any other administrative programs.

SCHOOL INSURANCE

WISE Academy is absolved from any responsibilities for injuries the student may incur at school, on school trips, or at school-sponsored events of any kind, provided the school has exercised reasonable care of its students.

CURRICULUM

The education program of WISE Academy aligns to the Common Core State Standards, Michigan Content Expectations, and Next Generation Science Standards. Our units are derived from the Oakland Rubicon and Pearson Education. Lessons are structured around the “I Do, We Do, You Do” method. Teachers utilize guided reading groups – fiction and nonfiction titles – across all grade levels. IXL online practice is also used in grades K-12 to reinforce daily lessons.

Our elementary literacy instruction incorporates the Reach reading program, Collaborative Classroom for reading comprehension and vocabulary building, and Daily Five/Café framework for guided reading instruction. Through small group instruction and hands-on centers, our students are able to develop greater number sense and science concepts.

Our secondary program offers students advanced placement, dual enrollment, and ACT preparation courses. High school students are heavily involved in community outreach projects which help them build leadership skills and develop a strong sense of community.

An enhanced academic curriculum based on rigor and relevance is provided for all our students. High academic expectations are put in place to empower students for the future. Students are exposed to opportunities for independent practice, as well as in collaborative groups.

The WISE Islamic curriculum aims to instill the understanding and practice of our moral belief systems – the belief in one God (Tawheed) and the understanding of the lives of the Prophets. Our highly qualified Islamic instructors utilize the Sirat texts to guide their lessons for our middle and high school students. Quran memorization and Tajweed are an integral part of the curriculum. WISE Academy holds an annual Quran Competition where students compete against local Islamic schools on memorization and recitation of the text. The promotion of superior Akhlaq is at the core of everything we do.

In our elementary program, the focus is on instilling core values of respect, patience, responsibility, trust, honesty, empathy and kindness. Students will learn how to recite Quran and study the surahs of the Quran through stories. They will also learn the 99 names of Allah (swt). Students will learn daily dua'a to recite. Our robust Arabic program in both the elementary and secondary school includes reading, writing, spelling, grammar, vocabulary and comprehension. Students are taught to value the language of our Holy Quran.

ADMISSION REQUIREMENTS

All new students are on probation for the first 30 days of school. Those showing recurring behavior problems will not be able to continue at WISE Academy.

New students are admitted during the first four weeks of school and in the first two weeks of the second semester only. This will prevent the interruption of the classroom. New students entering at the second semester must have been enrolled in another school for the first semester at the same grade level.

HIGH SCHOOL GRADUATION REQUIREMENTS

4 Credits – Mathematics, including Algebra 1, Geometry, Algebra II, and one (1) class in the final year of high school

4 Credits – English Language Arts aligned with subject area content expectations

3 Credits – Science, including biology, physics or chemistry; one (1) additional science credit

3 Credits – Social studies, including .5 credit in U.S. government; .5 credit in US economics; U.S. history and geography; world history and geography

1 Credit – Physical Education/health credit

1 Credit – Visual performing, applied arts credit

3 Credits – Foreign Language (Arabic mandated by WISE Academy) beginning with Class of 2017

3 – 4 Credits – Islamic Studies; students must be enrolled in an Islamic course every semester that they are enrolled at WISE Academy.

If a student wishes to regain lost credit, it must be completed over the summer at an additional cost.

GRADING SCALE

The following grading scale is adhered to in all classrooms:

97 – 100	A+	77 – 79.9	C+
93 – 96.9	A	73 – 76.9	C
90 – 92.9	A-	70 – 72.9	C-
87 – 89.9	B+	67 – 69.9	D+
83 – 86.9	B	63 – 66.9	D
80 – 82.9	B-	60 – 62.9	D-
		59.9 – 0	F

*Grading is done according to grade level, development level, and quality of work, finishing assignments, testing results, and teacher judgement. The teacher is the final judge for all grades.

HOMEWORK

Homework is an integral part of the WISE Academy program. Time expectations are set according to the grade level and ability of an average performing student. Homework assignments are given as practice in skills previously learned.

PROMOTION REQUIREMENTS

1. Attendance at school at least 90% of the time they have been enrolled for that school year. Students missing 10 days or more must meet with parents, teacher(s), and principal to discuss academic progress and the possibility of repeating the class.
2. A minimum final grade is D-.

ACADEMIC INTERVENTION

Parents will be notified via email if a student is earning 75% or below in any content class. Emails will be sent bi-weekly.

Parents may access student grades and missing assignments on Thinkwave. If your child has any missing assignments or low scores, contact the teacher immediately. Missing assignments significantly affect your child's grades. At WISE, we strongly believe that parental involvement is essential in safeguarding student achievement.

EXTRACURRICULAR ACTIVITIES

All students must be enrolled in at least one extracurricular activity over the course of the school year. Sports teams and after-school clubs will be available for sign-up at the beginning of the school year.

FRIDAY SCHOOL

Students who have 2 or more missing assignments in one or more of their classes will receive a Friday school referral from their teacher(s) and must then report on the Friday of the week that they are referred. Missing assignments must be completed at this time. Students must stay for the entirety of the session.

Your child's teacher will inform you (via phone or email) upon referral. Students who receive a Friday school referral after Thursday at noon will be mandated to report to Friday school the following week.

The use of electronics is absolutely prohibited during Friday school. Students must turn in their cell phones and any other electronic device(s) to the supervisor upon entry. If they complete their work before the end of the session, the student(s) can read a book, study, or sit quietly. They will not be dismissed early.

PROGRESS REPORTS AND REPORT CARDS

The academic school year at WISE is composed of a total of four quarters and two semesters. There are two quarters per semester. A progress report will be sent home at the end of each quarter and a report card will be sent home at the end of each semester. The semester 1 grade is made up of the cumulative grade from quarters 1 and 2 and the semester 2 grade is made up of the cumulative grade from quarters 3 and 4. A final exam will be given at the end of semester 1 and at the end of semester 2. Please refer to the academic calendar for specific dates of the final exams.

PARENT CONFERENCES

Parent conferences are held two times a year for all students. For students who are failing, not working at potential, continue to have poor behavior or study habits and/or have had a change in their work or behavior (good or bad), may need additional conferences. Conferences are also held throughout the year at the parent's request or as the teacher feels a conference are needed.

RETENTION

A student not meeting the promotion requirements listed above will be retained for the semester(s) with the exception of excessive absence due to major illness or injury provided they submit documentation to the office that will substantiate this.

SCHOOL HOURS

Monday - Thursday

Start time: 7:54 am

End time: 3:00 pm

Friday

Start time: 7:54 am

End time: 12:03 pm

EARLY ARRIVALS AND LATE PICKUPS

Students **MAY NOT BE** dropped off before 7:40 am **OR PICKED UP** after 3:20 pm, unless a teacher or administrator has scheduled an activity or event, which necessitates early arrival or late departure.

EARLY DROP OFF FEE: \$5/day will be charged to students who are dropped off before 7:40 am. The fee will be added to the student's' account.

LATE PICK UP FEE: \$10/day will be charged to students who remain in the building between 3:20 pm and 4:00 pm, who are not registered to the after-school program. Students remaining after 4:00 pm will be assessed a fee of \$1/minute. The fee will be added to the student's' account.

ABSENCES AND TARDINESS

Per the State of Michigan attendance expectations, students (ages 6 - 18) cannot miss more than 10% of the school year. Regular school attendance is vital in ensuring that students are receiving a good education.

- Parents are required to telephone the office between 7:40 am and 8:05 am on the first day their child is absent giving the reason for absence and expected length of absence.
- Students that have more than 10 absences that are not medically related with a doctor's verification will be required to repeat the course in which they have exceeded the 10 absences.
- Excused absences are those due to illness or personal injury, and family emergencies. No student shall receive an excused absence without proper documentation. Written or verbal communication from the parent or guardian may be considered acceptable by Administration for the first 2 consecutive absences. Upon the third consecutive day the absence will be considered unexcused unless official written documentation is submitted (i.e. doctor or hospital note).

TARDINESS IS A DISRUPTION to the normal conduct of classroom activities; therefore, students are expected to be punctual in arriving at assigned areas. REPEATED tardiness can lead to failure of the class.

STUDENTS ARRIVING AFTER 7:54 AM WILL BE MARKED TARDY. STUDENTS ARRIVING AFTER 8:00 AM MUST REPORT TO THE FRONT OFFICE FOR A TARDY PASS.

4 Tardies per class = 1 absence

10 Absences = Zero credit for the course(s)

In order to receive accommodations for an absence of more than 3 days parents must complete an extended absence form submitted into the office in advance.

- Absences for reasons other than illness, or emergency must be submitted in advance to the principal, and may or may not be excused. Individual circumstances vary and will be taken into consideration.
- Absences due to vacation while school is in session are unexcused. WISE provides a school calendar in advance to assist families in scheduling vacations that are in alignment with the school calendar.
- If a child misses more than 10% of the school year (18 days) for any reason, including a combination of illness and vacation, he or she may not be promoted to the next grade level.

TUITION POLICY

2017 – 2018 MIDDLE AND HIGH SCHOOL (GRADES 6TH - 12TH)

APPLICATION FEE: \$50

BASE TUITION: \$7450

MATERIAL FEE: \$250

VOLUNTEER FEE: \$100 *(WAIVED UPON COMPLETION OF 10 VOLUNTEER HOURS PER FAMILY OVER THE 2017-18 ACADEMIC YEAR)*

CONVENIENCE FEE: \$150 PER STUDENT (if tuition is not paid in full by August 25, 2017)

Parents are to sign a contract, which gives specific information on payment arrangements and requirements. Tuition is based on a FULL 9 MONTH SCHOOL YEAR unless student has transferred in. A **non-refundable** tuition deposit of \$500 is required to secure a place for the student who enrolls before March 25, 2017. The deposit will be applied towards the overall tuition. Any student who enrolls after March 25, 2017 is required to pay 25% of the total tuition.

TUITION GUIDELINES

1. Information will be given upon enrollment with specific due dates for the academic year.
2. For each past due payment, there will be a \$30.00 late fee charged to your account.
3. If payment is not received by the due date, your child(ren) will not be allowed to attend class until such time as payment is received.
4. All school bills must be paid before a student is admitted to semester exams and before transcripts and letters of recommendation will be issued.

WITHDRAWAL POLICY

Upon withdrawal, parents are still responsible for the full tuition for the 2017-2018 school year.

EXPULSION POLICY

Upon expulsion, parents are still responsible for the full tuition for the 2017-2018 school year.

***NOTE:** As long as your child is enrolled at WISE Academy, whether they are present or absent, tuition is expected to be paid in full.

BUILDING DRESS CODE

In order to promote a spiritual and Islamic environment, we ask that our parents and families dress modestly, and refrain from entering the building in shorts or sleeveless shirts.

UNIFORM POLICY

Students must come to school ready for learning. This includes nails cut, clean and clear (only transparent nail polish and minimal makeup will be permitted for sisters).

Modest dress and behavior is required.

BROTHERS

- Hair should be neat and may not contain any designs, bleaching, or unnatural colors.
- Khaki Pants (if not purchased from Schoolbelles, must be the identical color of the khakis provided from Schoolbelles)
- WISE Polo Shirt - long or short sleeved (must be purchased from Schoolbelles)
- Optional: White oxford shirt (tucked in with brown belt) with WISE vest - vest must be purchased from Schoolbelles.

SISTERS

- Sisters must cover their hair modestly
- Scarf choices: Navy blue scarf with any combination of a navy blue or khaki under-piece (umtah)
- Khaki Pants (if not purchased from Schoolbelles, must be the identical color of the khakis provided from Schoolbelles)
- Navy blue jumper (must be purchased from Schoolbelles) with navy long sleeve shirt underneath.

OR

- Cardigan over the jumper - Cardigan must be purchased from Schoolbelles

OPTIONAL:

- Khaki skirt to the ankle with a navy long-sleeved shirt with vest or cardigan - vest and/or cardigan must be purchased from Schoolbelles.

BROTHERS AND SISTERS

- Optional: WISE Zip-up (must be purchased from Schoolbelles) Please make note that only the WISE sweater will be permitted, even in cold weather.
Students must leave jackets/coats in their lockers during the school day.

GYM UNIFORM

The gym uniform is **ONLY** allowed to be worn during gym class. Students must change in and out of their gym uniform on their specified gym days. Students must always remain in their school uniform in all other classes.

BROTHERS

- Navy WISE sweatpants
- Dri-Fit long or short sleeve shirt
- Optional: WISE Hoodie

SISTERS

- Navy WISE sweatpants
- Dri-Fit long or short sleeve shirt
- Optional: WISE Hoodie

WISE ACADEMY UNIFORM NON-COMPLIANCE PROCEDURES

- 1st Infraction: Non-compliance letter sent home to parents that needs to be signed by the parent and student and returned to administration the following day.
- 2nd Infraction: Student will call home and wait in the office for parent(s) to bring in a change of clothes.
- 3rd Infraction: Parent and student meeting with administration.

DISCIPLINE POLICY

WISE Academy offers each student the freedom to learn and the freedom to enjoy school life in an orderly manner. In return, WISE ACADEMY expects every student to assume the obligation and responsibilities that accompany those freedoms. By voluntary enrollment at WISE ACADEMY, students assume the obligation and responsibility of conducting themselves in accordance with the reasonable and lawful requirements of school in its educational functions and processes. Violations of these responsibilities may result in consequences that can include expulsion from the institution.

TECHNOLOGY POLICY

All students are required to bring a laptop or tablet (**equipped with Microsoft Office**) to school each day to be used in the classroom for specific instruction.

CELL PHONE POLICY

ABSOLUTELY NO USE OF CELL PHONES ARE PERMITTED DURING THE SCHOOL DAY.

Any student that violates this policy will have their cell phone confiscated. Phones will ONLY be returned to a parent or guardian at administrative discretion. If, for any reason, a student needs their phone after school, parents may file a request form and turn the phone into the office each morning. Students can then pick up the phone from the office after school.

VISITORS

Parents often wish to visit their child's classes. We extend a cordial invitation for you to do so. Please schedule visits in advance with the front office, so we will know who is in the building. All parents wishing to visit the child's classroom must sign in and obtain a Visitor Permit from the school office. Visitors are not permitted to interrupt, interfere, or discuss anything with the teacher or any pupil during class time. If the parent wishes for a conference with the teacher or a tour through the classroom, it can be arranged in the office in advance. Because visitors affect all children in a class, a parent may not bring children or other adults with them. However, an exception may be made if his/her child is a prospective student.

NOTE: Parents may not send other children to school to spend the day or any part of it with their enrolled child. Other visitors must secure authorization from the principal at least one day in advance.

VOLUNTEERS

Volunteers are an essential part of our school and the parent/school partnership is essential in ensuring the success of your child/ren. For this reason, all families will be required to volunteer a minimum of ten hours to the school over the calendar year. There will be many opportunities for parents to get involved including but not limited to, participating in PTO meetings or PTO sponsored events, assisting a teacher in the classroom, assisting in the lunchroom, assisting in the prayer room, or chaperoning a field trip. In order to adhere to a schedule, volunteer helpers must be willing to commit themselves to arrive promptly and regularly on each assigned day. They need to notify the staff members when they are not helping, at least one day in advance of an illness or other compelling reason why they can't come so the staff member can get a substitute. A volunteer log will be made available in the front office for all families. Volunteer hours will be signed off by the staff member with whom the volunteer has assisted. If the family fails to meet the 10-hour minimum requirement by the end of the school year, a \$100 fee will be assessed and charged to the student account. The Volunteers are not permitted to bring any other adults or children that would loiter at the school or in the classroom.

ROLE OF WISE ACADEMY PTO

- ❖ PTO shall serve as an organization to support the WISE Academy Board and Administration fulfill the Mission of the School.
- ❖ Support and speak on behalf of WISE Academy Students in the school and the community.
- ❖ Serve as a promoter of WISE Academy and its interests within and outside the community.
- ❖ Solicit and encourage parent and community participation and involvement in the activities and services of the WISE Academy.

PTO OBJECTIVES

- Actively pursue to accomplish the Mission of the WISE Academy.
- Strive to enhance the quality of education in the school.
- Help protect the institution, students and other related entities from any or all adversities.
- Secure resources for curricular and extracurricular standard enhancements.
- Reach out and lobby for the interests of the WISE Academy to government and non-government agencies.
- Bridge the relations between the home and the school to develop common understanding and fruitful cooperation in the physical, mental, social, and spiritual education of children and youth.
- Unify efforts with the school board, administration, faculty, and staff in a good will to secure all advantages and serve in the best interest of the institution, children and youth to achieve the highest levels of physical, mental, social, and spiritual education.

PERSONAL ITEMS

Students may bring to school only such personal items as may legitimately be used to school, which the school does not provide (or if supplement is needed). Parents need to be aware at all times of the items their children bring to school. If a student brings an item to school that a WISE staff member deems inappropriate, the item will be confiscated and will be released only to the parent.

WEATHER PROCEDURES

During the winter season there are some days when the severity of the weather makes it necessary to decide whether school will remain open. We will be following the same opening and closing weather schedule as the Dearborn Public School. If you have a question as to whether our school will be open the following day or not, please feel free to call the school. Messages will be sent to all families in the event of a school closing.

NOTE: Watch your weather channel on TV on the night or morning news. If our school closes due to weather it will be announced on TV like all other local schools.

SCHOOL LOCKDOWN PROCEDURES

The primary goal in a lockdown situation is to ensure that all students are in a secure, safe place and accounted for. To accomplish this goal, the following procedures are to be followed:

If at any time an emergency situation occurs in the vicinity of WISE Academy or if we, the Administration, feel that a situation may threaten student safety, the school may be placed under "lockdown." During a lockdown, all school doors and windows are locked and all students and staff remain in the classrooms. No one will be permitted to leave or enter the main school building, including parents.

Access to the rest of the WISE Academy campus may or may not be limited; this will depend on the nature of the lockdown. Although such measures may seem extreme, they have proven effective in ensuring student safety. In fact, in an emergency, school is one of the safest places your child can be. Whenever a threat arises, schools are the focus of heightened attention from local authorities.

In the event of a lockdown, parents are asked to remain calm as school and local authorities manage the situation. If it appears the lockdown will last for an extended period of time, or go beyond dismissal time, school staff will attempt to notify parents by phone, as students will not be allowed to leave until recommended by the appropriate authorities. Parents may be required to pick children up from school or another designated safe area, once it is determined to be safe to do so. To further ensure student safety, parents may be required to present identification. WISE Academy will also conduct a modified lockdown drill at least once annually.

FIRE DRILLS

The building has a fire alarm system. Students are to evacuate the building immediately. Teachers are to see that students leave the rooms as quickly as possible in an orderly manner with no running or shoving. Students are to know the proper emergency exits. Teachers should take their class roll book with them, and call roll as soon as everyone reaches the designated area. Students are not to take time to take any articles, books, coats, etc., with them. Students are to move away from the building and go to the designated area of meeting in case of an emergency.

HEALTH

1. A child with temperature of 100 degrees or greater, undiagnosed rash, pink eye, consistent cough, vomiting and/or diarrhea should not be sent to school.
2. Children with symptoms stated above should stay home, and not return to school until he/she is symptom free for 24 hours and/or has a note from physician.
3. Children diagnosed with a communicable disease (see list below) need to have a note signed by their physician stating when it is safe to return to school.
4. Children requiring medication during school hours need to have a medication form completed and signed by the prescribing doctor. Staff is not permitted to administer medication unless a medical form is on file. All medication need to be in original container with child's name and dosage visible.
5. If a child becomes ill at school, he/she is sent to the office. Parent will be notified and need to pick up child as soon as possible for the comfort of their child and the health safety of other children. If a parent cannot be reached, the adult listed on Child Information Card will be notified and expected to pick up the child.
6. In case of injury, if the parent or family physician cannot be reached, the child will be taken to the emergency room. We will use the hospital designated on the Child Information Card or by the recommendation of child's physician, if known. **WISE ACADEMY DOES NOT ASSUME RESPONSIBILITY FOR THE PAYMENTS OF HOSPITAL OR DOCTOR FEES.**

COMMUNICABLE DISEASE NOTICES

If your child is sick with one of the following communicable diseases, please give the office a call so notification can be sent to the other students in the classroom. This gives parents the information that their child may have been exposed so that proactive measures can be taken. The communicable conditions that require us to notify parents regarding possible exposure are:

- Chicken Pox
- German measles
- Hand, foot, and mouth disease
- Measles
- Mumps
- Scabies
- Slap Cheek
- Streptococcal (scarlet fever and strep throat)
- Whooping Cough
- Head Lice
- Pink Eye
- Shingles
- Ringworm
- Pinworm

LUNCH

A lunch menu will be provided at the beginning of each month. WISE has partnered with establishments in the community to cater food to the school. Lunch prices range from \$3 - \$5. Students **MUST** pre-order from the lunch menu at the start of each month or they may bring a packed lunch at home.

WISE Academy
Student Acknowledgment Form
2017 - 2018

Student: _____, _____ Grade: _____
Last Name First Name

By signing this form, I am acknowledging that I understand and agree to abide by all of the policies and procedures included in the Parent/Student Handbook as well as in the Student Conduct and Discipline Matrix of WISE Academy. By initialing each of the items below, I am verifying that I understand and agree with each statement.

Initials

I have received a copy of both the Parent/Student Handbook and the Student Conduct and Discipline Policy, which outlines the rules and regulations that govern student activities. I have read and understand the policies. I state that I will abide by the Policy.

Initials

I understand that, if I do not follow the policies and procedures of WISE Academy, I may be asked to leave.

Initials

I understand that if WISE Academy's administrators should learn that I have withheld any information from them, I may be asked to leave.

Initials

I understand that I may be required to submit to a drug test, if the Administrators at WISE Academy suspect drug use by me.

Initials

I understand that my electronic device may only be used for instructional purposes and if I use it for any other purpose, it will be confiscated by WISE Administration and my parent/guardian will have to retrieve it for a \$25 fee.

Initials

I understand that I must give 100% effort to perform well, academically, in all of my subjects at WISE Academy.

Initials

Student Signature

Date

FOR OFFICE USE ONLY: Received By: _____ Date: _____

WISE Academy
Parent Acknowledgment Form
2017 - 2018

RE: _____ Student's Grade: _____
Student's Last Name Student's First Name

By signing this form, I am acknowledging that I understand that _____ must abide by all of the policies and procedures included in the Parent/Student Handbook as well as in the Student Conduct and Discipline Manual of WISE Academy. By initialing each of the items below, I am verifying that I understand and agree with each statement.

Initials

I have received a copy of both the Parent/Student Handbook and the Student Conduct and Discipline Matrix, which outlines the rules and regulations that govern student activities. I have read and understand the policies. I understand that, if _____ does not follow the policies and procedures of WISE Academy, he/she may be asked to leave.

Initials

I understand that if WISE Academy's administrators should learn that we have withheld any information from them, he/she may be asked to leave.

Initials

I understand that he/she may be required to submit to a drug test, if the Administrators at WISE Academy suspect drug use by him/her.

Initials

I understand that his/her electronic device may only be used for instructional purposes and if he/she uses it for any other purpose, it will be confiscated by WISE Administration and will result in a write up.

Initials

I understand that he/she must give 100% effort to perform well, academically, in all subjects at WISE Academy and I will ensure that his/her home environment is conducive to learning.

Initials

I understand that it is my responsibility to regularly monitor his/her grades in all subjects and communicate with teachers to help him/her succeed.

Initials

I understand that my family must contribute a minimum of 10 hours of volunteer service to WISE Academy by the end of the academic school year or a \$100 fee will be assessed to my account.

Initials

Father's Printed Name

Father's Signature

Date

Mother's Printed Name

Mother's Signature

Date

FOR OFFICE USE ONLY: Received By: _____ Date: _____